



Holiday Inn Express & Suites Bowmanville
 37 Spicer Square
 Bowmanville, Ontario L1C 5M2
 Phone: 905.697.8089
 Fax: 905.697.4049

May 18th, 2010
 Fred Vanderjagt
 Dixie Ford
 5495 Dixie Road
 Mississauga, Ont
 L4W 1E6
 Phone: 905-629-1300
 Email: fvanderjagt@dixieford.com

Dear Fred,

Thank you for choosing the Holiday Inn Express Bowmanville for your **Dixie Ford** accommodations.

Our hotel is the finest in the city, and we want to ensure your group has an enjoyable stay. All guest rooms are equipped with a microwave, coffee maker, 32" Plasma TV, work desk, iron and board and hair dryer. Our hotel offers a complimentary hot and cold buffet breakfast and includes features such as a complimentary 24 hour Business Centre, indoor swimming pool and hot-tub, work out facilities and complimentary high speed internet in the guest rooms and common areas.

GUEST ROOM ACCOMMODATIONS: Rooms are held under **"Dixie Ford Block"**

Arrival: August 29th, 2010
Departure: August 30th, 2010

| August 29 th , 2010 | August 30 th , 2010 |
|---------------------------------------|---------------------------------------|
| 15 - Standard 2 Queen Beds - \$134+tx | 15 - Standard 2 Queen Beds - \$134+tx |
| 15 - Standard 1 King Bed - \$134+tx | 15 - Standard 1 King Bed - \$134+tx |

All rates are quoted in Canadian funds per room (single/double), per night. No charge for children under 18 sharing the room with an adult, \$10.00 for each extra adult. These rates are subject to applicable taxes including 5% PST and 5% GST (subject to change). The rates are 10% commissionable.

Check In: 3:00pm. **All guest need a valid credit card to check in, they can pay cash at check out.**

Requests for Early Check In are to be made in advance, are subject to availability.

Check Out: 11:00 am

Requests for Late Check Out are to be made in advance and are subject to availability. An additional Day Rate charge may apply to Late Check Out between 2:00pm-4:00pm. After 4:00pm the full rate is applied.

RESERVATION METHOD: Rooming List Only

Guests can call the hotel direct at 905-697-8089 or mention that they are with the Dixie Ford group.

- All reservations must be guaranteed to a major credit card or master billing account.
- Individual cancellations must be made 48 hours prior to arrival. The negotiated rate will be applied for each cancelled reservation.
- Each guest who books a room is responsible for their own charges should they "No Show" they will be billed for one night's accommodation.

PAYMENT METHOD: [Guests are responsible for all charges.](#)

CUT OFF July 29th, 2010

- Any guest rooms not picked up by the cut off will be released back to the Hotel for resale.
- Reservations made after this date will be subject to availability and the next best available rate.

LIABILITY/SECURITY

The hotel cannot be responsible for the safekeeping of equipment, displays, supplies, written materials or other valuable item, or items, left in guest rooms, meeting rooms, conference areas, or public spaces. Accordingly, the Client will be responsible to provide security for such materials and, hereby assume responsibility for any loss or damage. For your convenience, Safety Deposit Boxes are available at the Front Desk.

Please sign the line below, stating that you have read and understood all stipulations and rulings for the group-booking contract and fax back to us at 905-697-4049.

If you have any questions or concerns, please do not hesitate to contact myself, ***Kim Shields, at 905-697-8089 ext 153 or kimberlys@pomeroygroup.ca***

We look forward to having you stay with us.

Fred Vanderjagt

Date